

CHECKLIST FOR CONTRIBUTORS

Editorial

- 600-800 words written in accordance with **REVOLVE Style**
- Includes short, snappy title (6 words max) lead-in (2-3 sentences), main text (divided by subheadings if necessary) and a conclusion
- Editorial is not overly promotional of an organization, project, or product
- Editorial presents a clear stance and preferably makes recommendations for improvement/action
- High-resolution image(s) to accompany article include captions (max 10 words) and credits (see disclaimer)
- Contributor has read and agrees to disclaimer: *All images and content are subject to the **Creative Commons** and may be reproduced or reused on print and digital platforms with appropriate credit. Therefore, all provided **images must be labelled for reuse and should not** infringe any terms of use or copyrights.*

Features

- Feature is between 1500-2000 words written in accordance with **REVOLVE Style**
- Includes short, snappy title (6 words max) lead-in (2-3 sentences), main text (divided by 2-3 subheadings) and conclusion
- Feature is not overly promotional of an organization, project, or product
- Feature clearly presents subject matter in an interesting, dynamic way
- Feature includes in-text hyperlinks and references (as needed)
- High-resolution image(s) to accompany article include captions (max 10 words) and credits (see disclaimer)
- Contributor has read and agrees to disclaimer: *All images and content are subject to the **Creative Commons** and may be reproduced or reused on print and digital platforms with appropriate credit. Therefore, all provided **images must be labelled for reuse and should not** infringe any terms of use or copyrights.*

REVOLVE Brussels

Renewable Energy House
Rue d'Arlon 63-67
1040 Brussels, BELGIUM

REVOLVE Barcelona

Apocapoc BCN
Carrer Alaba 100
08018 Barcelona, SPAIN

Contact

T. +32 (0)2 318 39 84
E. info@revolve.media
W. www.revolve.media

Photo essays

- Title and texts written in accordance with **REVOLVE Style**
- Title of Work
- Artist statement (50 words or less)
- Summary of work (1-2 sentences)
- Between 10-20 high-resolution image(s) submitted (1080 px shortest side maximum) with captions (max 25 words) and credits (see disclaimer)
- Contributor has read and agrees to disclaimer: *All images and content are subject to the **Creative Commons** and may be reproduced or reused on print and digital platforms with appropriate credit. Therefore, all provided **images must be labelled for reuse and should not** infringe any terms of use or copyrights.*

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